

Fire Chief's Report for November/ December 2008

Report of Fires, Drills etc.

Attached is a summary of the responses during the period of this report.

- Major Incidents: None
 - The number of incidents for 2008 is up 10% compared to the previous year. (2007 = 148, 2008 = 163). **This was the most alarms in fire department history.**
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Items Purchased

Below is the status of items we purchased during the report period:

P.O.#	Item	Status(ordered, received, Paid)
08-00282	Nozzle Repair	Paid
08-00816	SCBA Flow Testing	Paid
08-01046	Pump Testing	Paid
08-01071	5 lengths 5" Hose	Paid
08-01072	4 Pagers	Ordered
08-01270	Boat Equipment	Paid
08-01301	9V Batteries	Paid
08-01490	Portable Pump, Smoke Machine	Ordered
08-01491	16 lengths 1 3/4" hose	Ordered
08-015xx	JAWS Tips	Ordered

Budget

The fire department is expecting to operate within our budget. We will submit list of items expecting to purchase for the rest of the year.

- Council Approved Preventative Maintenance for the Ladder, the Engine will be scheduled in 2009
 - PO# 08-01121 (\$877) for food reimbursement during the taker roll-over and the \$2,800 (10%) that was removed from budget submission was restored and fire dept. was able to purchase remaining equipment.
 - Plan was to spend \$21,500 of capital money for Building generator, Pagers, and Vehicle Stabilization Struts. Council did not approve capital expenses, so pagers were purchased from O&E. Used Struts were purchased by the Fire Company, and they were repaired using O&E money.
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Injuries

The following injuries were reported during the report period:

- None
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Fire Chief's Report for November/ December 2008, Continued

- Training** Detailed Training information is in the attached report. Below is a summary of the major training activities
- 21 members attended vehicle extrication drill
 - 30 members attended the RVFD MAYDAY training class.
 - 31 members completed yearly SCBA Fit testing.
 - 2 members attended three classes for Fire Officer
 - 1 Member received State Fire Officer Certification
 - 23 members received FIT Five training on 12-15-08
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- Grants** The following is an update on grant submissions:
- Awarded in 2008
- Prucares – Fire Company received a \$5,000 grant from Prudential
 - Forest Fire – Boro was awarded \$1,200. Notified that the amount may be increased to up to \$5,000. Awaiting decision
 - Fire Prevention - \$250 grant
 - Pequannock Rotary - \$1,000
- Applied for in 2008 (Still open)
- FEMA Equipment - \$63,000
 - FEMA Recruitment - \$36,500
 - NJ Surplus Equipment – Pick-up Truck
 - Walmart - \$2,000 Good Works Grant
- Unsuccessful Grants 2008
- None
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- Actions Taken** During the period we completed the following items
- Installed 1000' of new 5" hose on Ladder 31 on 11-9-08
 - Attended two county chief's meetings on 11-13 & 12-3
 - Two members worked for four hours to re-calibrate the fire depts. Gas meter.
 - The Dept. attended one funeral detail.
 - Six members took Santa around town for all the residents on 12-20-08.
 - Eight members attended PBA Christmas parade on 12-23-08.
 - L31 was taken out of service on 12-14-08 for its Annual PM for 2008 and returned on 12-24-08.
 - The Ladies Aux has donated two FIT Fives to RVFD.
<http://www.arasafety.com/products/fit-5.htm>
<http://rvfd.e-government.com/>
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Fire Chief's Report for November/ December 2008, Continued

Equipment Maintenance

Below is a report of the maintenance on Fire Department equipment:

Item	Maintenance Completed	Maintenance Needed
Chief 30	Tire replacement	Oil change
Asst. Chief 35	Tire replacement, Rotor repair	
Ladder 31	6 repairs needed. Found during ladder testing Annual PM for 2008 during this it was found that the batteries and alternators needed replacement	
Engine 32		Annual PM for 2008
Rescue 33	Winch cable damaged on a drill 40' removed all repairs done in house.	Annual PM for 2008

Firehouse

Below are items in the Firehouse that need Council attention

- Cabinets in Kitchen are falling apart and need to be replaced
- Hot water in upstairs bathroom is not working
- One toilet in downstairs men's bathroom is not working.
- Floors were stripped and waxed by the DPW

Awaiting Council Action

Below are the items we are waiting approval on:

- Damage to outside of building in a few places
- 2009 capital and O&E review.

Upcoming Actions

Below are the items we are working on for next month:

- Working with NJ Forest Fire Service to obtain a surplus vehicle from them.
- Annual PM for 2008 for E-32 and R-33

Membership

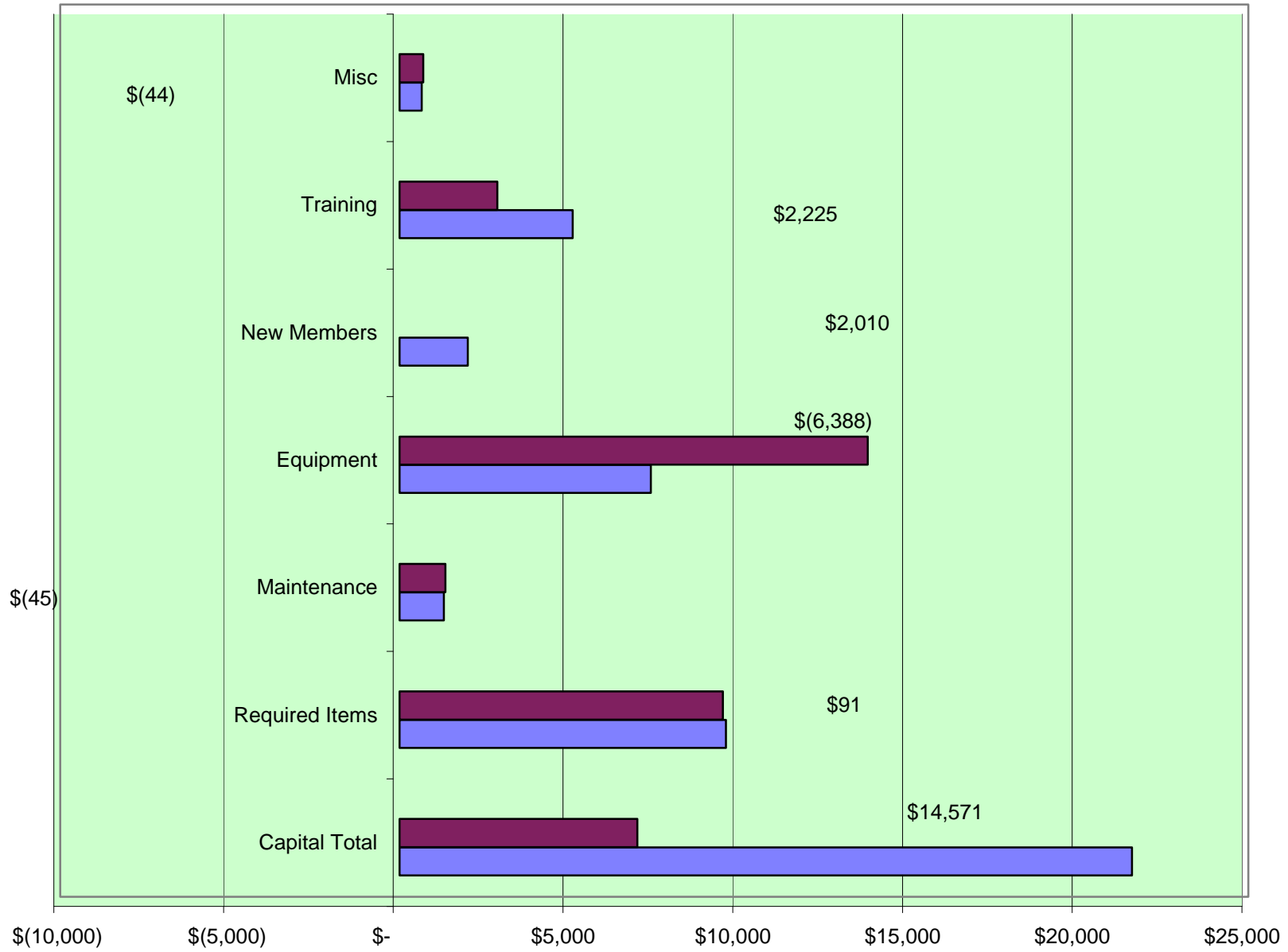
Below is the membership report for the period:

- FF R. Cleary has taken a military leave as of 11-18-08 he is now enlisted in the Navy.
- FF Leaver was suspended for thirty days beginning 12-08-08 till 1-7-09 for his misconduct at the Firehouse on 12-7-08 toward another firefighter .
- LT. Revis has stepped down to FF as of 12-31-08
- FF. Davis was elected to LT at the December meeting to fill the 2009 term.

Submitted By Mike Norton, Chief
Dan Sturm, Ast. Chief
Pat Cleary, Fire Admin.

Distribution Mayor and Council
Copy on File at Fire Headquarters

Riverdale Fire 2008 Budget



2008 Fire Budget

Category	Budget Amt	Actual Spent	Amount Remaining	2007 Budget	Variance			
Capital Total	\$ 21,571	\$ 7,000	\$ 14,571	\$ 36,571	2007 to 2008			
Required Items	\$ 9,614	\$ 9,523	\$ 91	\$ 11,808	\$ (2,194)			
Maintenance	\$ 1,300	\$ 1,345	\$ (45)	\$ 800	\$ 500			
Equipment	\$ 7,400	\$ 13,788	\$ (6,388)	\$ 4,460	\$ 2,940			
New Members	\$ 2,010	\$ -	\$ 2,010	\$ 1,407	\$ 603			
Training	\$ 5,100	\$ 2,875	\$ 2,225	\$ 2,875	\$ 2,225			
Misc	\$ 650	\$ 694	\$ (44)	\$ 1,150	\$ (500)			
O&E Total	\$ 26,074	\$ 28,224	\$ (2,151)	\$ 22,500	\$ 3,574			
Salary/Clothing	\$ 14,700			\$ 14,700	\$ -	3201		
Category	Description	Comments	No. Of Units	Est. Unit Cost	Total Cost	YTD Actual	Amt Left	7799
Capital	Building Generator	Carry Over from 2007	1	\$ 15,000	\$ 15,000	\$ -		
Capital	Laptop	Did not budget for	0	\$ -	\$ -	\$ 7,000		
Capital	Pagers	Carry Over from 2007	4	\$ 390	\$ 1,560	\$ -		
Capital	Air Shore system	Carry Over from 2006	4	\$ 1,253	\$ 5,011	\$ -		
Capital Total					\$ 21,571	\$ 7,000		
Equipment	Wet Suit Dryer		1	\$ 700	\$ 700	\$ 635.00	65.00	
Equipment	ESS Goggles	Removed due to 10% cut (5)	0	\$ 70	\$ -	\$ -	-	
Equipment	Generator + lights		1	\$ 1,200	\$ 1,200	\$ 472.49	727.51	
Equipment	Combination Nozzle		2	\$ 750	\$ 1,500	\$ -	1,500.00	
Equipment	Radio Bank Charger	Removed due to 10% cut (2)	0	\$ 500	\$ -	\$ -	-	
Equipment	Portable pump		2	\$ 500	\$ 1,000	\$ -	1,000.00	500
Equipment	Misc Equipment		1	\$ 1,500	\$ 1,500	\$ 11,180.02	(9,680.02)	644
Equipment	Convention Expenses		1	\$ 1,500	\$ 1,500	\$ 1,500.00	-	1500
Equipment Total					\$ 7,400	\$ 13,788		
Maintenance	Gear Repair		1	\$ 300	\$ 300	\$ 203.30	96.70	
Maintenance	Vehicle Maintenance		0	\$ 8,500	\$ -	\$ -	-	
Maintenance	Nozzle Upgrade		4	\$ -	\$ -	\$ -	-	
Maintenance	Equipment Repairs		1	\$ 1,000	\$ 1,000	\$ 1,141.80	(141.80)	
Maintenance Total					\$ 1,300	\$ 1,345		
Misc	Fire Prevention material		1	\$ 300	\$ 300	\$ 400.00	(100.00)	
Misc	NFPA Publications	Removed due to 10% cut (5)	0	\$ 30	\$ -	\$ -	-	0
Misc	Dress Uniforms		0	\$ 350	\$ -	\$ -	-	
Misc	Postage		1	\$ 100	\$ 100	\$ 38.78	61.22	
Misc	Office Supplies Equip. Markers		1	\$ 250	\$ 250	\$ 254.97	(4.97)	
Misc Total					\$ 650	\$ 694		
New Members	Firefighter 1 Class		3	\$ 125	\$ 375	\$ -	375.00	0
New Members	Uniforms		3	\$ 160	\$ 480	\$ -	480.00	0
New Members	Accountability Tags		3	\$ 55	\$ 165	\$ -	165.00	0
New Members	Hepatitis B Shots		3	\$ 150	\$ 450	\$ -	450.00	0
New Members	Membership Physicals		3	\$ 180	\$ 540	\$ -	540.00	0
New Members Total					\$ 2,010	\$ -		

2008 Fire Budget

Required Items	Advertising	Nothing projected	0	\$ 100	\$ -	\$ -	-	
Required Items	Firehouse Alarm System	Buildings and Grounds	1	\$ 420	\$ 420	\$ 300.00	120.00	0
Required Items	Radio Repair (T&M)		12	\$ 200	\$ 2,400	\$ 2,817.65	(417.65)	2000
Required Items	Annual Hose Testing		1	\$ 1,600	\$ 1,600	\$ 1,522.80	77.20	
Required Items	Annual Pump Testing		2	\$ 200	\$ 400	\$ 400.00	-	400
Required Items	Bi-annual JAWS Service		0	\$ 1,850	\$ -	\$ -	-	
Required Items	Flow test Air Packs		25	\$ 60	\$ 1,500	\$ 1,275.00	225.00	225
Required Items	HydroTest Bottles		0	\$ 29	\$ -	\$ -	-	
Required Items	Fill Air Bottles	Removed due to 10% cut (52)	23	\$ 13	\$ 288	\$ -	287.50	
Required Items	Car Wash	2 Cars	2	\$ 100	\$ 200	\$ 250.00	(50.00)	
Required Items	Cell Dispatch	30 phones for 12 months	12	\$ 40	\$ 480	\$ 720.00	(240.00)	
Required Items	Wireless PC	12 months Verizon	12	\$ 60	\$ 720	\$ 922.37	(202.37)	500
Required Items	Foam	Removed due to 10% cut (15)	0	\$ 69	\$ -	\$ -	-	0
Required Items	Fire Extinguishers Testing		1	\$ 556	\$ 556	\$ -	556.00	550
Required Items	NEMMA / NFPA Dues		1	\$ 200	\$ 200	\$ 415.00	(215.00)	
Required Items	Ladder Testing		1	\$ 850	\$ 850	\$ 900.00	(50.00)	
Required Items Total						\$ 9,614	\$ 9,523	
Training	Firefighter 2 Class		4	\$ 75	\$ 300	\$ -	300.00	
Training	Smokehouse Training		2	\$ 250	\$ 500	\$ 220.00	280.00	180
Training	Smokehouse Training Live		1	\$ 500	\$ 500	\$ -	500.00	
Training	Misc Classes		10	\$ 150	\$ 1,500	\$ 1,255.00	245.00	300
Training	Jaws Re-certification		20	\$ 35	\$ 700	\$ 200.00	500.00	
Training	Jaws Initial		8	\$ 200	\$ 1,600	\$ 1,200.00	400.00	
Training	Boat Training	Removed due to 10% cut (25)	0	\$ 40	\$ -	\$ -	-	1000
Training Total						\$ 5,100	\$ 2,875	
Total O&E/Capital						\$ 47,645	\$ 35,224	

Salary

Chief	1	\$	4,400
Asst. Chief	1	\$	3,300
Clothing Allow.	35	\$	7,000
Total Salary		\$	14,700