

# Fire Chief's Report for January-February 2007

---

## Report of Fires, Drills etc.

Attached is a summary of the responses during the period of this report.  
**Major Incidents:** None

The number of incidents for 2007 is down 11% from the previous year. (2006 = 17, 2007 = 15)

---

## Items Purchased

Below is the status of items we purchased during the report period:

P.O.#	Item	Status(ordered, received, Paid)
06-1256	5" intake valve for Ladder 31	Paid
06-1257	4 lengths of 5" hose	Received
07-0129	Repair of 5" Valve	Ordered
07-0179	Thermal Imager Batteries	Ordered
07-0189	Reprogramming County Radios	Received
07-0237	Office Supplies	Received
07-0259	Mounting Brackets	Received
07-00040	Firehouse Alarm Monitoring	Paid
07-0074	E-Dispatching Service	Paid
07-0075	Forcible entry tools	Paid
07-0130	Cain Saw repair	Paid
07-0138	Car wash contract	Paid
07-0186	SCBA Hoods	Paid

---

## Budget

The 2007 O&E budget submitted and reflected a 1% decrease from the 2006 submission..

Budget submitted last year was reduced by 4,800.

---

## Training

Detailed Training information is in the attached report. Below is a summary of the major training activities

- Blood Borne Pathogens (1/28, 2/5)
  - Hybrid Car seminar (1/29)
- 

## Injuries

None During this period

---

*Continued on next page*

# Fire Chief's Report for January-February 2007, Continued

---

**Equipment Maintenance**

Below is a report of the maintenance on Fire Department equipment:

Item	Maintenance Completed	Maintenance Needed
Chief's Truck		
Ast.Chief Truck	Service Engine soon light, DMV Inspection	
Ladder 31		
Engine 32		
Rescue 33		

---

**Actions Taken**

During the period we completed the following items:

- Restarted Preplans
  - 100<sup>th</sup> anniversary installation dinner
- 

**Firehouse**

Met with buildings and grounds to review items

- Bathroom pump for upstairs bathroom malfunctioned and overflowed.
  - Front Door still not closing correctly.
  - Rear Ramp Railing broken
  - Senior's moved to new community center
  - Received \$15,000 worth of office furniture from a corporate donation to expand office space in front room.
  - Spackled and painted Front room, installed office furniture
- 

**Awaiting Council Action**

Below are the items we are waiting approval on:

- Approval to rent meeting room for fund raising activities
- 

**Upcoming Actions**

Below are the items we are working on for next month:

- Publishing of SOG's
  - Live Burn Training (TBD)
  - ICS 400 Class (4/2007)
- 

**Submitted By**

Pat Cleary, Chief  
Mike Norton, Ast. Chief

---

**Distribution**

Mayor and Council  
Copy on File at Fire Headquarters

2007 Fire Budget

Category	Budget Amt	Actual Spent	Amount Remaining	2006 Budget	Variance
<b>Capital Total</b>	\$ 36,571	\$ -	\$ 36,571	\$ 49,071	2006 to 2007
Required Items	\$ 11,815	\$ 1,395	\$ 10,420	\$ 10,677	\$ 1,139
Maintenance	\$ 2,800	\$ 50	\$ 2,750	\$ 1,800	\$ 1,000
Equipment	\$ 5,340	\$ 1,042	\$ 4,298	\$ 3,060	\$ 2,280
New Members	\$ 2,100	\$ -	\$ 2,100	\$ 2,808	\$ (708)
Training	\$ 3,925	\$ -	\$ 3,925	\$ 2,925	\$ 1,000
Misc	\$ 1,150	\$ 236	\$ 914	\$ 930	\$ 220
<b>O&amp;E Total</b>	\$ 27,130	\$ 2,723	\$ 24,407	\$ 22,200	\$ 4,931
<b>Salary/Clothing</b>	\$ 13,400			\$ 14,800	\$ (1,400)

Category	Description	Comments	No. Of Units	Est. Unit Cost	Total Cost	YTD Actual	Amt Left
Capital	Building Generator		1	\$ 15,000	\$ 15,000	\$ -	
Capital	Full Sets of Gear	5 sets Carried over from 2006	10	\$ 1,500	\$ 15,000	\$ -	
Capital	Pagers		4	\$ 390	\$ 1,560	\$ -	
Capital	Air Shore system	Carry Over from 2006	4	\$ 1,253	\$ 5,011	\$ -	
<b>Capital Total</b>					<b>\$ 36,571</b>	<b>\$ -</b>	
Equipment	HandLights		6	\$ 90	\$ 540	\$ -	540.00
Equipment	Boots		4	\$ 225	\$ 900	\$ -	900.00
Equipment	FAST Harnesses		4	\$ 135	\$ 540	\$ -	540.00
Equipment	Gloves		10	\$ 38	\$ 380	\$ -	380.00
Equipment	Forcebale Entry Tools		2	\$ 240	\$ 480	\$ -	480.00
Equipment	Misc Equipment		1	\$ 1,000	\$ 1,000	\$ 1,041.70	(41.70)
Equipment	Convention Expenses		1	\$ 1,500	\$ 1,500	\$ -	1,500.00
<b>Equipment Total</b>					<b>\$ 5,340</b>	<b>\$ 1,042</b>	
Maintenance	Gear Repair		1	\$ 300	\$ 300	\$ -	300.00
Maintenance	Nozzel Upgrade	CAFS Kit for 4 Nozzels	4	\$ 250	\$ 1,000	\$ -	1,000.00
Maintenance	Equipment Repairs		1	\$ 1,500	\$ 1,500	\$ 50.00	1,450.00
<b>Maintenance Total</b>					<b>\$ 2,800</b>	<b>\$ 50</b>	
Misc	Fire Prevention material		1	\$ 400	\$ 400	\$ -	400.00
Misc	NFPA Puplications		5	\$ 30	\$ 150	\$ -	150.00
Misc	Dress Uniforms		1	\$ 350	\$ 350	\$ -	350.00
Misc	Postage		1	\$ 50	\$ 50	\$ -	50.00
Misc	Office Supplies Equip. Markers		1	\$ 200	\$ 200	\$ 236.30	(36.30)
<b>Misc Total</b>					<b>\$ 1,150</b>	<b>\$ 236</b>	
New Members	Firefighter 1 Class		3	\$ 125	\$ 375	\$ -	375.00
New Members	Uniforms		3	\$ 150	\$ 450	\$ -	450.00
New Members	Accountability Tags		3	\$ 44	\$ 132	\$ -	132.00
New Members	Hepatitis B Shots		3	\$ 231	\$ 693	\$ -	693.00
New Members	Membership Physicals		3	\$ 150	\$ 450	\$ -	450.00
<b>New Members Total</b>					<b>\$ 2,100</b>	<b>\$ -</b>	

2007 Fire Budget

Required Items	Advertising	Nothing projected	0	\$ 100	\$ -	\$ -	-
Required Items	Firehouse Alarm System	Buildings and Grounds	0	\$ 420	\$ -	\$ 300.00	(300.00)
Required Items	Radio Repair (T&M)		12	\$ 200	\$ 2,400	\$ 175.00	2,225.00
Required Items	Annual Hose Testing		1	\$ 1,600	\$ 1,600	\$ -	1,600.00
Required Items	Annual Pump Testing		2	\$ 200	\$ 400	\$ -	400.00
Required Items	Bi-annual JAWS Service		1	\$ 1,850	\$ 1,850	\$ -	1,850.00
Required Items	Flow test Air Packs		25	\$ -	\$ -	\$ -	-
Required Items	HydroTest Bottles		1	\$ 37	\$ 37	\$ -	36.50
Required Items	Fill Air Bottles		75	\$ 13	\$ 938	\$ -	937.50
Required Items	Car Wash	2 Cars	2	\$ 100	\$ 200	\$ 200.00	-
Required Items	Cell Dispatch	20 phones for 12 months	12	\$ 40	\$ 480	\$ 720.00	(240.00)
Required Items	Wireless PC	12 months Verizon	12	\$ 65	\$ 780	\$ -	780.00
Required Items	Foam	5 gal	25	\$ 69	\$ 1,725	\$ -	1,725.00
Required Items	Fire Extinguishers Testing		1	\$ 556	\$ 556	\$ -	556.00
Required Items	NEMMA / NFPA Dues		0	\$ 200	\$ -	\$ -	-
Required Items	Ladder Testing		1	\$ 850	\$ 850	\$ -	850.00
<b>Required Items Total</b>					<b>\$ 11,815</b>	<b>\$ 1,395</b>	
Training	Firefighter 2 Class		4	\$ 75	\$ 300	\$ -	300.00
Training	Smokehouse Training		2	\$ 250	\$ 500	\$ -	500.00
Training	Smokehouse Training Live		1	\$ 500	\$ 500	\$ -	500.00
Training	Misc Classes		10	\$ 100	\$ 1,000	\$ -	1,000.00
Training	Jaws Re-certification		25	\$ 25	\$ 625	\$ -	625.00
Training	ICS 300/400		25	\$ 40	\$ 1,000	\$ -	1,000.00

**Training Total**

**\$ 3,925 \$ -**

**Total O&E/Capital**

**\$ 63,701 \$ 2,723**

**Salary**

Chief	1	\$	4,200
Asst. Chief	1	\$	3,200
Clothing Allow.	30	\$	6,000
<b>Total Salary</b>		\$	<b>13,400</b>